
**BURNEY FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
JANUARY 18, 2022
3:00 PM – REGULAR MEETING**

OPEN SESSION

MEETING CALLED TO ORDER: Board Vice Chair Valinoti

FLAG SALUTE: Board Vice Chair Valinoti

ROLL CALL

Roger Valinoti
Steve Sweet – *Arrived after Roll Call*
Donna Caldwell
Irene May

BOARD REORGANIZATION / COMMITTEE APPOINTMENTS

Nomination and Motion made by Caldwell, second by Sweet for Roger Valinoti to take over the position of Board Chair, approved by the following vote:

Ayes: Valinoti, Sweet, I. May, Caldwell
Noes: None
Absent: None
Abstain: None

Nomination by Caldwell and Motion by Valinoti, second by I. May for Steve Sweet to take over the position of Board Vice Chair, approved by the following vote:

Ayes: Valinoti, Sweet, I. May, Caldwell
Noes: None
Absent: None
Abstain: None

Nomination and Motion made by Caldwell, second by Sweet to for Irene May to take over the position of Secretary, approved by the following vote:

Ayes: Valinoti, Sweet, I. May, Caldwell
Noes: None
Absent: None
Abstain: None

The following committee members / positions were appointed by Chair Valinoti:

Finance: Chair Sweet, Vice Chair I. May
Strategic Plan: Chair I. May, Vice Chair Open

Fire Station Relocation: Chair I. May, Vice Chair Open
Legislative: Chair Open, Vice Chair Open

AGENDA APPROVAL

Under Agenda Item 13 Discussion / Action Items, we are adding Item c: "Changing of bank account check signers."

On motion by Caldwell and second by I. May **the Agenda was approved by the following vote:**

Ayes: Valinoti, Sweet, I. May, Caldwell
Noes: None
Absent: None
Abstain: None

ANNOUNCEMENTS

We received Robert Moore's resignation letter from the BFPD Board on January 10, 2022; it is effective immediately. We received Donna Caldwell's resignation letter from the BFPD Board today with an effective date of February 15, 2022.

PRESENTATIONS

None.

COMMITTEE REPORTS

Finance – None
Strategic Plan Committee – None
Fire Station Relocation Committee – None
Legislative Committee – None

PUBLIC FORUM

None.

PUBLIC FORUM RESPONSE

None.

1. CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted – None.
- b. Approval of the Minutes from the Regular Board Meeting December 21, 2021.
- c. Approval of the monthly financials for December 2021 – Not Available.

- d. Approval of the ambulance accounts receivable reports for December 2021 (Wittman and Sierra Receivables) – Not Available.

On motion by I. May and second by Sweet, **the Consent Calendar items were approved by the following vote:**

Ayes: Valinoti, Sweet, I. May, Caldwell
Noes: None
Absent: None
Abstain: None

2. ITEMS REMOVED FROM THE CONSENT CALENDAR

Item c: Monthly financials for December 2021, and Item d: Ambulance accounts receivables.

3. DISCUSSION / ACTION ITEMS

- a. **Resignation of Bob Moore.** Chief Keady said that we will post the Board Member opening in the newspaper, at the Shasta College Burney campus, and the Burney Post Office. We will also advise Shasta County of the resignation.
- b. **Set the 2022 Regular Board Meeting Calendar.** The Board will continue to meet on the third Tuesday of each month at 3:00 PM.
- c. **Bank Accounts – New Check Signers.** Since 2 of our 3 check signers are resigning (Moore and Caldwell), 2 replacements must be made.

On motion by Caldwell and second by Valinoti, **the new bank account signers shall be Steve Sweet, and Irene May, approved by the following vote:**

Ayes: Valinoti, Sweet, I. May, Caldwell
Noes: None
Absent: None
Abstain: None

FUTURE AGENDA ITEMS

Financial and ambulance reports for December 2021.

FIRE CHIEF'S REPORT

- The Rescue truck buildout is being finalized. Captain May is overseeing the lighting, signage, and radio. We hope to have the truck in service by the end of February.
- We are waiting for the new ambulance chassis to be available; probably sometime in 2023. The purchase contract has already been signed.
- We will be switching to First Due as our PCR carrier.
- The \$3,000 core charge for E517 has been refunded and transferred back to Plumas Bank Capital Reserve account.
- A Burney Basin Days planning meeting is set for January 26th at noon here at the fire station.

- There is new construction on the land behind the CalTrans station. Burney Commons housing development and Head Start.
- We have reviewed several other plans; mostly solar panel placement.
- Cindy has been out on leave for the past month – welcome back.
- Fire Academy – New volunteer Delroy, and Cadet Cody attended their orientation.
- Total EMS calls for December 2021 were 46, fire related calls were 32 for a total of 78 calls.

BOARD MEMBER REPORTS

None.

The Board adjourned to Closed Session at 3:40 PM.

CLOSED SESSION

PERSONNEL – Government Code 54957 – Personnel Fire Chief Performance Review

OPEN SESSION

RESULTS OF CLOSED SESSION, The Board reconvened at 3:52 PM.


On motion by I. May and second by Sweet, the Board amended the 2017-2022 Employment Agreement for the Fire Chief and extended the Fire Chief’s contract for the period of February 3, 2022 through March 17, 2022, **approved by the following vote:**

Ayes: Valinoti, Sweet, I. May, Caldwell
 Noes: None
 Absent: None
 Abstain: None

Staff is directed to begin the search for a new Fire Chief.

ADJOURNMENT


Board Chair Valinoti adjourned the meeting at 4:00 PM



 Board President Roger Valinoti



 District Secretary, Cindy Hall



 Date: January 18, 2022