

MINUTES

**BURNEY FIRE PROTECTION DISTRICT
Board of Fire Commissioners
Tuesday, July 21, 2026
3:00 PM Regular Meeting**

OPEN SESSION

1. MEETING CALLED TO ORDER

Irene May called the meeting to order at 3:00 pm.

2. FLAG SALUTE

Irene May led the flag salute.

3. ROLL CALL

Irene May - present
Roger Valinoti - present
Pamela Grant - present
Karen VanCleave - absent
Brian Harris – absent

4. AGENDA APPROVAL

On a motion by R. Valinoti and second by P. Grant, the Agenda was approved by the following vote:

Ayes: I. May, R. Valinoti, P. Grant
Noes: None
Absent: K. VanCleave, B. Harris
Abstain: None

5. PUBLIC COMMENTS

Chief May introduced Jesse Garcia, newly hired EMT. He also mentioned Austin Whitby who will soon be getting his ambulance driver's license. Chief May is interviewing two others for EMT positions, and in the meantime, Bailey Gordon is working copious overtime.

6. PUBLIC FORUM RESPONSE

None.

7. CONSENT CALENDAR

On a motion by R. Valinoti and second by P. Grant, the Consent Calendar was approved by the following vote:

Ayes: I. May, R. Valinoti, P. Grant

Noes: None

Absent: K. VanCleave, B. Harris

Abstain: None

- a. Approval of check register
- b. Monthly Funds Transfer Summary for June
- c. Approval of the Minutes: Regular Meeting June 23, 2026
- d. Monthly financial reports for June
- e. Ambulance accounts receivable reports for June
- f. June Incident Counts

8. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

9. DISCUSSION / ACTION ITEMS

- a. Second Reading and Adoption of Ordinance No. BFPD 2026-02 regarding Adoption of Fire Prevention Other Related Service Fees.

A footnote was added stating that community events will not be charged a fee. Discretion is with the fire chief. The ordinance will take effect 30 days from this public reading.

On a motion by P. Grant and second by R. Valinoti, Ordinance No. BFPD 2026-02 was approved by the following vote:

Ayes: I. May, R. Valinoti, P. Grant

Noes: None

Absent: K. VanCleave, B. Harris

Abstain: None

- b. Rescind Resolution No. BFPD 2025-02 and Adopt Resolution No. BFPD 2026-06 Establishing Salary Ranges for the Fire Chief and Full-Time Firefighter Classifications.

As the Fire Department is struggling to recruit an individual for the Fire Chief position, the resolution increases the top range to \$90,000.00.

On a motion by R. Valinoti and second by P. Grant, Resolution No. BFPD 2025-02 was rescinded and Resolution 2026-06 was approved by the following vote:

Ayes: I. May, R. Valinoti, P. Grant

Noes: None

Absent: K. VanCleave, B. Harris

Abstain: None

- c. Second reading and Adoption of Ordinance No. BFPD 2026-03 regarding Administrative Citation and Cost Recovery Procedures.

On a motion by R. Valinoti and second by P. Grant, Ordinance No. BFPD 2026-03 was approved by the following vote:

Ayes: I. May, R. Valinoti, P. Grant
Noes: None
Absent: K. VanCleave, B. Harris
Abstain: None

- d. Rescind Resolution No. BFPD 2026-05 and Adopt Resolution 2026-07 Ordering a Consolidation Election.

Resolution 2026-07 corrected one of the open Board member terms from a 4 year term to a 2 year term.

On a motion by P. Grant and second by R. Valinoti, Resolution No. BFPD 2026-05 was rescinded and Resolution No. BFPD 2026-07 was approved by the following vote:

Ayes: I. May, R. Valinoti, P. Grant
Noes: None
Absent: K. VanCleave, B. Harris
Abstain: None

10. FUTURE AGENDA ITEMS

11. FIRE CHIEF'S REPORT

Chief May reported that the costs to deliver the newly acquired front-end loader came in under budget. The fire department will own the loader out right after one year. At that point we plan to add it to the OES list, and it will be available to respond as needed.

Air conditioning is to be installed in the front offices in early August.

Board Member, Brian Harris' surgery was yesterday. He is doing well.

12. BOARD MEMBER COMMENTS

None.

13. CLOSED SESSION

A closed session was called at 3:40 pm. The session concluded at 4:51 pm.

- a. Public Employee Appointment/Employment
(Gov. Code § 54957)
Title - Fire Chief
Title: Paid Call Firefighter and EMS Personnel

- b. Potential Litigation – One Case
(Gov. Code § 54956)

14. REPORT FROM CLOSED SESSION

There was no reportable action from the closed session.

15. ADJOURNMENT

Irene May adjourned the meeting at 4:51 pm.

A complete agenda packet is available for public inspection at the office of the Board Secretary, 37072 Main Street, during regular business hours, 8:30 AM to 4:30 PM, Monday – Thursday.

Irene May
Irene May, Board Chair

8/18/2026
Date

K. Newton
Kathy Newton, Administrative Assistant

8/18/2026
Date