

MINUTES

**BURNEY FIRE PROTECTION DISTRICT
Board of Fire Commissioners
Tuesday, November 19, 2024
3:00 PM Regular Meeting**

OPEN SESSION

1. MEETING CALLED TO ORDER

3:00 PM Chair Valinoti

2. FLAG SALUTE

Chair Valinoti

3. ROLL CALL

Roger Valinoti - Present
Irene May - Present
Forrest Bartell - Present
Pamela Grant - Present
Karen VanCleave - Absent

4. AGENDA APPROVAL

On a motion by F. Bartell and second by I. May, the Agenda was approved by the following vote:

Ayes: R. Valinoti, I. May, F. Bartell, P. Grant
Noes: None
Absent: K. VanCleave
Abstain: None

5. ANNOUNCEMENTS

None.

6. PRESENTATIONS

None.

7. COMMITTEE REPORTS

None.

8. PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of District that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

9. PUBLIC FORUM RESPONSE

Response to public comments by Fire Chief, if necessary.

10. CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: October 3, Batches # 01, 02, 03, 04 Credit Memo, 05, October 11, Batch # Manual Check, October 31, Batches # 06, 07, 08, October 23, Batch # 09
- b. Monthly Funds Transfer Summary for October 2024
- c. Approval of the Minutes: Regular Meeting October 15, 2024
- d. Monthly financial reports for October 2024
- e. Ambulance accounts receivable reports for October 2024 (Wittman & FCN)
- f. October Incident Counts

On a motion by F. Bartell and second by I. May, the Consent Calendar was approved by the following vote:

Ayes: R. Valinoti, I. May, F. Bartell, P. Grant
Noes: None
Absent: K. VanCleave
Abstain: None

11. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

12. PUBLIC HEARING

None.

13. DISCUSSION/ACTION ITEMS

- a. Annexation of Area within Sphere of Influence

The district currently has an established service area of approximately thirty-six square miles. The majority of the service area is Burney, Johnson Park, and Black Ranch proper. The district has been approached on several occasions by the residents in the Clark Creek area about the

district providing services. The district has a defined Sphere of Influence (SOI) which allows the district to annex this area. The impact to the district would be very small as there are minimal houses in the area. There is potential for more calls from McArthur Burney State Park as it is also within the sphere of influence. Staff contacted LAFCO regarding the process of annexation. The Board gave direction to the Staff to move forward with the process.

b. FEPP Cooperative Agreement

The Federal Government releases certain fire related items to local government entities via CAL FIRE. The district has been part of the program for several years and currently has one vehicle, a Chevy half ton pick-up truck, in its possession through the program. The property is free on a loan basis for as long as the fire department needs the equipment.

The only monetary cost to the fire department is during the acquisition process for the logistics of property pick up, for repairs and maintenance of property, as well as registration and liability insurance costs for any type of rolling stock (e.g. fire vehicles, trailers, etc.). Chief May recommended that the district renew the agreement.

On a motion by F. Bartell and second by P. Grant, the Board voted to adopt Resolution 2024-07 and authorize the Fire Chief to execute the necessary documents by the following vote:

Ayes: R. Valinoti, I. May, F. Bartell, P. Grant

Noes: None

Absent: K. VanCleave

Abstain: None

c. EMT and ALS Non-Safety Ambulance Positions

For the past several years the district has faced challenges in recruiting either fire or EMS personnel, as have most departments within the state and country. In researching alternatives to help address the problem, fire agencies are now turning to more Non-Safety EMS providers. It could potentially attract retired personnel who could work without affecting their CALPERS retirement. The district would provide benefits and retirement at a lower rate to full-time employees.

The Board said that it is worth exploring further and requested that Staff develop such a program for the district.

14. FUTURE AGENDA ITEMS

Shasta County election is certified.

New annexations to Mello-Roos.

Swear in Forrest Bartell and Roger Valinoti.

15. FIRE CHIEF'S REPORT

Chief May reported that a \$5,000 Grant was approved by the Community Foundation of the North State to purchase 2-3 new portable radios.

Chief May also applied to the Gary Sinise Foundation to replace mobile radios.

Fire fighters have been measured for new turnouts which will be delivered soon.

Engine 17 has old incandescent lights that will be replaced with new lights that will be a big improvement for firefighting at night.

Marc St. Clair's son Brailey will graduate with FF1 Certification in December. Chief May congratulated Marc on his son's achievement.

There will be a Christmas Potluck on December 17th. Invitations with more information will be sent to Board members and staff.

16. BOARD MEMBER COMMENTS

None.

17. CLOSED SESSION

None.

18. REPORT FROM CLOSED SESSION

None.

19. ADJOURNMENT

A complete agenda packet is available for public inspection at the office of the Board Secretary, 37072 Main Street, during regular business hours, 8:30 AM to 4:30 PM, Monday – Thursday.

R. Valinoti adjourned the meeting at 3:45 PM.



Board Chair, Roger Valinoti

12/17/24
Date



Administrative Assistant, Kathy Newton

12/17/24
Date