

# MINUTES

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**BURNEY FIRE PROTECTION DISTRICT  
Board of Fire Commissioners  
Tuesday, October 15, 2024  
3:00 PM Regular Meeting**

**OPEN SESSION**

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**1. MEETING CALLED TO ORDER**

3:00 PM Chair Valinoti

**2. FLAG SALUTE**

Chair Valinoti

**3. ROLL CALL**

Roger Valinoti - Present  
Irene May - Present  
Forrest Bartell - Absent  
Pamela Grant - Present  
Karen VanCleave - Present

**4. AGENDA APPROVAL**

On motion by I. May and second by K. VanCleave, the Agenda was approved by the following vote:

Ayes: R. Valinoti, I. May, P. Grant, K. VanCleave  
Noes: None  
Absent: F. Bartell  
Abstain: None

**5. ANNOUNCEMENTS**

None.

**6. PRESENTATIONS**

None.

**7. COMMITTEE REPORTS**

None.

## **8. PUBLIC COMMENTS**

This time is reserved for members of the public to address the Board relative to matters of District that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

## **9. PUBLIC FORUM RESPONSE**

Response to public comments by Fire Chief, if necessary.

## **10. CONSENT CALENDAR**

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: Sept 5, Batches # 01, 02, Sept 10, Batch # 03, Sept 19, Batches # 04, 05, 06, Sept 30, Batch # 07
- b. Monthly Funds Transfer Summary for September 2024
- c. Approval of the Minutes: Regular Meeting September 17, 2024
- d. Monthly financial reports for September 2024
- e. Ambulance accounts receivable reports for September 2024 (Wittman & FCN)
- f. September Incident Counts

On motion by I. May and second by K. VanCleave, the Agenda was approved by the following vote:

Ayes: R. Valinoti, I. May, P. Grant, K. VanCleave

Noes: None

Absent: F. Bartell

Abstain: None

## **11. ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

## **12. PUBLIC HEARING**

None.

## **13. DISCUSSION/ACTION ITEMS**

- a. CalPERS Resolution of Intention to Terminate Contract, Resolution 2024-06

At the September Board meeting staff presented information regarding the District's ability to withdraw from the Public Employees Retirement System. To do so, as a first step, the District is required to adopt a Resolution of Intent. CalPERS will then review the District's

account. After the valuation, the District will then have the option to adopt a final Resolution of Intention.

On a motion by P. Grant and second by I. May, the Board voted to adopt Resolution 2024-06 Authorizing Intention to Terminate the contract with CalPERS by the following vote:

Ayes: R. Valinoti, I. May, P. Grant, K. VanCleave

Noes: None

Absent: F. Bartell

Abstain: None

b. 2023-2024 Fiscal Audit

The 2023-2024 fiscal audit report is final. An overview of the District's fiscal audit was presented.

c. GSRMA Memorandum of Understanding

The District is a member of the Golden State Risk Management Authority. As part of the Authority's program is the ability for the District to purchase Medical Insurance. Adopting this MOU is necessary to continue to be part of the program. Currently the District has no one enrolled in the program.

On a motion by I. May and second by K. VanCleave, the Board voted to adopt the MOU and authorize the Board Chair to sign by the following vote:

Ayes: R. Valinoti, I. May, P. Grant, K. VanCleave

Noes: None

Absent: F. Bartell

Abstain: None

d. Defined Contribution Plan

In anticipation of withdrawing from PERS, staff has reached out to Mission Square, an organization that provides alternative retirement programs for public employees. The Board discussed the possibility that changing to an alternative retirement program may broaden our recruitment reach.

e. Lassen Community College District Agreement

Christi Myers, Director of Nursing and Allied Health at Lassen Community College, has proposed an affiliation agreement to allow their EMS students to complete their clinical hours at Burney Fire Protection District. The Board discussed the agreement and had concerns about the students' liability insurance but were otherwise supportive of the agreement.

On a motion by K. VanCleave and second by P. Grant, the Board voted to authorize the Fire Chief to sign the agreement provided that the language of the agreement was changed to the Chief's satisfaction with student liability for insurance, by the following vote:

Ayes: R. Valinoti, I. May, P. Grant, K. VanCleave

Noes: None

Absent: F. Bartell  
Abstain: None

**14. FUTURE AGENDA ITEMS**

None.

**15. FIRE CHIEF'S REPORT**

Gutters have been installed on the Fire Station.

Chief May reminded the Board that with the election in only a couple of weeks to reach out to their circle of friends and remind them to vote.

At the Fall Pancake Breakfast Chief May talked with people who live on Clark Creek Road. That area is in our sphere of influence and LAFCO has said that we could expand our coverage to the area. There are about 100 residences, and the Fire District would have to work with Shasta County to share the tax revenue.

Chief May is in discussion with the Pit River Tribe as the MOU with the tribe has expired.

Plans for Phase 3 at TCCN have been submitted. The project is moving along.

**16. BOARD MEMBER COMMENTS**

K. Vancleave inquired about the results of the Fall Pancake Breakfast. Donations were up from the first breakfast though attendance was down. Those who were in attendance appreciated the Jaws of Life demonstration and the opportunity to ask questions of the Chief regarding the upcoming Measure F.

**17. CLOSED SESSION**

None.

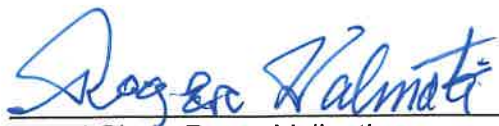
**18. REPORT FROM CLOSED SESSION**

None.

**19. ADJOURNMENT**

A complete agenda packet is available for public inspection at the office of the Board Secretary, 37072 Main Street, during regular business hours, 8:30 AM to 4:30 PM, Monday – Thursday.

R. Valinoti adjourned the meeting at 3:43 pm.



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Board Chair, Roger Valinoti

Kathy Newton  
Administrative Assistant, Kathy Newton

October 15, 2024  
Date: October 15, 2024