MINUTES

BURNEY FIRE PROTECTION DISTRICT
Board of Fire Commissioners
Tuesday, October 20, 2026
3:00 PM Regular Meeting

OPEN SESSION

1. MEETING CALLED TO ORDER

Irene May called the meeting to order at 3:00 pm.

2. FLAG SALUTE

Irene May led the flag salute.

3. ROLL CALL

Irene May - present
Roger Valinoti - absent
Pamela Grant - absent
Karen VanCleave - present
Brian Harris – present

4. AGENDA APPROVAL

On a motion by Brian Harris and second by Karen VanCleave, the Agenda was approved by the following vote:

Ayes: I. May, K. VanCleave, B. Harris
Noes: None
Absent: R. Valinoti, P. Grant
Abstain: None

5. PUBLIC COMMENTS

None.

6. PUBLIC FORUM RESPONSE

None.

7. CONSENT CALENDAR

On a motion by Karen VanCleave and second by Brian Harris, the Consent Calendar was approved by the following vote:

Ayes: I. May, K. VanCleave, B. Harris
Noes: None
Absent: R. Valinoti, P. Grant
Abstain: None

a. Approval of check register
b. Monthly Funds Transfer Summary for September
c. Approval of the Minutes: Regular Meeting September 15, 2026
d. Monthly financial reports for September
e. Ambulance accounts receivable reports for September
f. September Incident Counts

8. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

9. DISCUSSION / ACTION ITEMS

a. Overhead Door for the Ambulance Bay

The Board discussed the Apparatus Bay door. It was installed in 1967 when the station was built. Then it could only be opened with chains. The door has been problematic for quite some time. It is too heavy due to its width and height. There is a piece of wood holding the motor in place now. Since 2024 we have spent $6,000 to keep it running. It is a critical component to the Fire Department that needs to be functioning dependably.

On a motion by Brian Harris and second by Karen VanCleave, a Motion to replace the Ambulance Bay door a was approved by the following vote:

Ayes: I. May, K. VanCleave, B. Harris
Noes: None
Absent: R. Valinoti, P. Grant
Abstain: None

On a motion by Brian Harris and second by Karen VanCleave, a Motion to execute the purchase agreement from Overhead Doors was approved by the following vote:

Ayes: I. May, K. VanCleave, B. Harris
Noes: None
Absent: R. Valinoti, P. Grant
Abstain: None

10. FUTURE AGENDA ITEMS

None.

11. FIRE CHIEF'S REPORT

BFPD received a grant for $3,500 from the Community Foundation of the North State to purchase new pagers.

Check Fraud was committed against the Fire Department when two checks cleared US Bank in east L.A. totaling $10,500. We have filed police reports. US Bank has refunded us fully. We are now subscribed to a Positive Pay program through US Bank that will further protect us against fraud.

The Spaghetti dinner was postponed because of another scheduled community event.

There have been many serious calls in the last few weeks requiring helicopters to transport patients.

The Fire Chief, Courtney and an EMT went to Head Start to teach about fire safety.

On Halloween the fire Department will participate by giving away treats and coloring books.

12. BOARD MEMBER COMMENTS

None.

13. CLOSED SESSION

A Closed Session was called at 1537 hours and concluded at 1600 hours.

a. Public Employee Appointment/Employment
(Gov. Code § 54957)
Title - Fire Chief
Title: Paid Call Firefighter and EMS Personnel

b. Potential Litigation – One Case
(Gov. Code § 54956)

14. REPORT FROM CLOSED SESSION

There was no reportable action following the Closed Session.

15. ADJOURNMENT

Irene May adjourned the meeting at 1600 hours.

A complete agenda packet is available for public inspection at the office of the Board Secretary, 37072 Main Street, during regular business hours, 8:30 AM to 4:30 PM, Monday – Thursday.

Irene May
Board Chair, Irene May

11/17/24
Date

Kathy Newton
Administrative Assistant, Kathy Newton

11/17/2024
Date