

MINUTES

BURNEY FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
September 20, 2022
3:00 PM – Regular Meeting

OPEN SESSION

MEETING CALLED TO ORDER: 3:00 p.m. by Board Chair Valinoti

FLAG SALUTE: Board Chair Valinoti

ROLL CALL

Roger Valinoti-Present
Steve Sweet - Absent
Irene May - Present
Forrest Bartell – Present
Pamela Grant - Present

AGENDA APPROVAL

On motion by Bartell, and second by May, the **Agenda was approved** by the following vote:

Ayes: Bartell, May, Grant, Valinoti
Noes: None
Absent: Sweet
Abstain: None

ANNOUNCEMENTS/PRESENTATIONS

None.

COMMITTEE REPORTS

Finance – None
Strategic Plan Committee – None
Fire Station Relocation Committee – None
Legislative Committee – None

PUBLIC COMMENTS

None.

PUBLIC FORUM RESPONSE

None.

CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted 8/04/22 Batch #2; 8/10/22 Batch #4; 08/19/22 Batch #'s 5, 6, 7, 8, 9, 10; 09/06/22 Batch #'s 1, 2, 3
- b. Approval of the Minutes from the Regular Meeting, August 16, 2022
- c. Monthly financial reports for August 2022.
- d. Ambulance accounts receivable reports for August 2022 (Wittman and Sierra Receivables)

On motion by Bartell and second by Grant, **the Consent Calendar items were approved by the following vote:**

Ayes: Bartell, Grant, May, Valinoti
Noes: None
Absent: Sweet
Abstain: None

ITEMS REMOVED FROM THE CONSENT CALENDAR.

DISCUSSION / ACTION ITEMS

- a. AFG-FEMA Grant

District to receive a grant from Assistance to Firefighters Grant Program, Chief May will file the necessary documentation.

- b. Board of Fire Commissioners Policy Manual

On motion by Bartell and second by May, the Board adopted the Policy Manual as presented.

Ayes: Bartell, May, Valinoti, Grant
Noes: None
Absent: Sweet
Abstain: None

- c. Revised Purchasing Policy

On motion by Bartell and second by Grant, the Board adopted the Revised Purchasing Policy and approved by the following vote:

Ayes: Bartell, Grant, May, Valinoti
Noes: None
Absent: Sweet
Abstain: None

d. Utilization of Taser for personnel protection

On motion by Bartell and second by Grant, the Board adopted the Administrative Instruction authorizing the use of Tasers and approved by the following vote:

Ayes: Bartell, Grant, May, Valinoti
Noes: None
Absent: Sweet
Abstain: None

e. Acceptance of Volunteer Fire Capacity Grant and adopt Resolution

On motion by Bartell and second by May, the Board accepted the Volunteer Fire Capacity Grant and adopted Resolution 2022-07 with approval by the following vote, and authorize the fire chief to execute the necessary documents:

Ayes: Bartell, May, Grant, Valinoti
Noes: None
Absent: Sweet
Abstain: None

f. Discussion on Paid Call pay stipend

Chief May would like to make adjustments to the current Paid Call pay stipends and outlined the current Paid Call pay stipends as follows:

Ambulance / Fire currently receive a stipend of \$64/24 hour shift plus \$20/response.

Current Duty Officer receives \$100/24 hour shift with no call pay.

His reasoning for adjustment to pay includes attraction and retention of new staff. It is his hope that with the passage of Measure B in November, the additional funds would assist with this. He is suggesting a flat rate stipend, perhaps paid training. He asked that the members of the board present options he may not have considered.

FUTURE AGENDA ITEMS

- a. Staffing Recommendations
- b. Committee Assignments
- c. Resignation of Board Member Steve Sweet
- d. PCF Call Pay

FIRE CHIEF'S REPORT


Chief May reported that the carpets were recently cleaned by a local business; the exterior lights in front of the station have been changed to LED with photocells. He is still awaiting a date from the roofing company for replacement of the station roof. He has an interview scheduled for Thursday of this week with a gentleman regarding an EMT position. Chief is currently scheduled to speak at the Soroptimist meeting on Wednesday to present Measure B and will also present to the Rotarians on 10/27, and the Burney Chamber of Commerce on 10/11. A community meeting will be held on Monday, October 17, 2022 at 5:30 p.m. at the Fire Hall to address Measure B. The community is under the misconception that ambulance service is covered by their property taxes; current receipts from property taxes is approximately 300,000/year. We are advertising Measure B on Facebook, and flyers are being distributed by Gepetto's Pizza. Flyer templates can be sent to anyone who wishes to assist with distribution of this information and donations will be accepted for paper. The 2021-2022 audit is scheduled for November. He reported that the Mello Roos tax is still in the works. Unfortunately, Commissioner Sweet will not continue on the board of directors due to health reasons, however Chief would like to wait to accept interviews to fill his position until after the election. Chief plans to draft a letter to document the district's official position on the Hat Creek incident and will copy in all board members. Again, he mentioned limiting our ambulance coverage area. Golden State will appraise the property on Friday with a replacement cost estimate. Finally, he reported that he had to shut down the Burney Commons project for violation of fire code; there is no water on site.

BOARD MEMBER REPORTS

ADJOURNMENT

Board Chair Valinoti adjourned the meeting at 4:00 p.m.


Board President, ~~Roger Valinoti~~ *Forrest Bartell*


Secretary, Jennifer Luck

10/18/22
Date: