



# BURNEY FIRE PROTECTION DISTRICT

## AGENDA REPORT

ITEM NO. \_\_\_\_\_

**Meeting date:** June 21, 2022  
**To:** Chair and Members of the Board  
**Subject:** 2022-2023 Fiscal Budget  
**Action for Consideration:** Adopt the 2022-2023 Fiscal Budget

**Background:**

Fiscal year 21-22 has been another year of change for the district. The Board adopted the 21-22 fiscal year operating budget with anticipated revenues of \$764,277 and expenditures of \$764,277 translating into a balanced budget. During this fiscal year, the district has seen the personnel changes in the chief, firefighter, and clerical staff. The district has seen an increases in operating costs because of motor fuel, and cost of services in general, this includes medical supplies. To ensure the district continues on the track of rebuilding, it is recommended that the 2022-23 Fiscal budget be adopted knowing that the district will need to replace the roof on the station, replace the existing computer system, and make the necessary adjustments in pay and benefits for the vacant positions and Paid Call program.

The district’s general fund is still obligated to repay into the Capital Reserve Account \$125,945 which was the use of Capital Reserves when the district left the County Treasury. The Capital funds were used to support daily operations because of the operational deficit.

Anticipated revenues for 22-23 FY are \$764,277, Expenditures \$763,046. The budget is balanced.

**Revenues**

Current Secured Taxes	343,855
Plan Check Preview Fee	3,000
Public Training CPR First Aid	1,000
Fire Personnel Services (BFP/Mutual Aid)	0
Ambulance Service	400,000
Fingerprinting Fees	3,000
Copies	100
Contracts/Rents/Leases (BFP/Pit River)	<u>13,322</u>
<b>Total</b>	<b>\$764,277</b>

**Expenses**

**Employee Services**

Regular Salaries	121,897	Chief, Firefighter, Clerical
Regular Overtime	35,000	Firefighter FLSA Overtime
Emergency Overtime	10,000	Emergency Call Back
Use of Personnel / Equipment / Mutual Aid	0	Contingency account unfunded

Paid Call Fire and Duty Officer	28,000	PCF Firefighters and Duty Officer Pay
Contract Stand-By	2,000	Confined space standby (Burney Forest Power)
Paid Call EMS Shift pay	46,720	Shift pay \$64.00*
Paid Call EMS per call pay	43,800	\$20.00 per call*
OASDI/FICA All Positions	36,000	
PERS Regular	19,000	
PERS Unfunded Liability	56,500	
Health Insurance	<u>62,000</u>	
Total Employee Services	\$460,917	
<b>Services And Supplies</b>		
Safety Clothing/Uniforms/Boots	7,500	Turn out clothing/wildland clothing
Communication Telephone	9,200	
Food - Station – General	150	
Food - Emergency Incidents / Training	250	
Household General	2,100	
Insurance: General Liability	18,732	
Insurance: Workers' Compensation	22,974	
Insurance: Property	4,385	
Insurance: Auto	6,959	
Insurance: Mobile Equipment	42	
Insurance: Crime Bond	179	
Maintenance Equipment	14,534	Hurst tool, ladder testing
Maintenance Vehicles	10,000	Annual services and repairs
Maintenance Structures (and Grounds)	3,300	
Medical Supplies	15,000	
Memberships and Dues	2,200	
Miscellaneous	200	
Office Supplies	2,500	
Professional Services	15,000	
Professional Advertising and Marketing	1,000	
Professional - Ambulance	25,000	Wittman, SSV
Professional – GEMT	10,000	
Property Tax Collection Charges	8,000	
Publications / Legal Notices (No Advertising)	500	
Rents / Lease	3,000	Copy Machine
Fire Equip/Small Tools - Fire / EMS Batteries, Pagers)	23,000	SCBA bottles, Station Toolbox,
Software / Hardware / IT	1,000	MS Office subscriptions
Spec Dept Exp/Public Ed/Vol-Empl Svs	1,000	
Public Education / Fire Prevention	1,000	Fire prevention and EMS week.
Travel - Conference – Meetings	600	
Fuel - Diesel and Gas	15,000	
Utilities – Electric	8,000	
Utilities – Gas	7,500	
Utilities – Water	1,200	
LAFCO	<u>1,700</u>	
Total Services and Supplies	\$242,705.00	

**Capital Outlay**

REV Annual Lease Payment	<u>59,424</u>	(Rescue, ambulance, cardiac monitors)
Total Capital Outlay	\$59,424	

**Capital Reserve**

## Transfers to Capital Reserve Account (Plumas)

Equipment Acquisition	0
Workers Compensation Reserve	0
Vehicle Replacement Fire Reserve	0
Machinery / Equipment Fire Reserve	0
Fire Equipment Reserve	0
Radio Replacement Fire Reserve	0
Fire Station Replacement Reserve	0
Vehicle Replacement Ambulance	0
Paramedic Equipment Ambulance	0
Radio Replacement Ambulance	0
Machinery / Equipment Ambulance	0
UD Fund Balance	0
Total Interfund Transfers	<u>0</u>
<b>Total Fire Fund</b>	<b>\$763,046</b>

Prepared by: Robert May, Interim Fire Chief

Attachments: None