

MINUTES

BURNEY FIRE PROTECTION DISTRICT **BOARD OF FIRE COMMISSIONERS**

April 18, 2023

3:00 PM – Regular Meeting

OPEN SESSION

MEETING CALLED TO ORDER: 3:00 p.m. by Board Chair Valinoti

FLAG SALUTE: Board Chair Valinoti

ROLL CALL

Roger Valinoti - present
Pam Grant - present
Irene May - present
Forrest Bartell - absent
Karen VanCleave - present

AGENDA APPROVAL

On motion by I. May, and second by Grant, the **Agenda was approved** by the following vote:

Ayes: I. May, Grant, Valinoti, VanCleave

Noes: none

Absent: Bartell

Abstain: none

ANNOUNCEMENTS

None.

PRESENTATIONS

None.

COMMITTEE REPORTS

Finance – None
Strategic Plan Committee – None
Fire Station Relocation Committee – None
Legislative Committee – None

PUBLIC FORUM

None.

PUBLIC FORUM RESPONSE

None.

CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: February 22, 2023, Batch #11; March 1, 2023, Batch #1; March 8, 2023, Batch #'s 1, 2, 3, 4; March 15, 2023, Batch #'s 5, 6; March 17, 2023, Batch #'s 7, 8; March 27, 2023, Batch #'s 9, 10, 11; April 1, 2023, Batch #1.
- b. Approval of the Minutes from the Regular Meeting, March 21, 2023.
- c. Monthly financial reports for March 2023.
- d. Ambulance accounts receivable reports for March 2023.

On motion by VanCleave and second by I. May, **the Consent Calendar items were approved by the following vote:**

Ayes: VanCleave, I. May, Grant, Valinoti
Noes: none
Absent: Bartell
Abstain: none

ITEMS REMOVED FROM THE CONSENT CALENDAR.

None.

DISCUSSION / ACTION ITEMS

- a. Fund Transfers between Plumas and US Banks

A detailed accounting of funds transfers in the month of March from Plumas Bank to US Bank were presented to the Board. Receive and File.

CLOSED SESSION

None.

FUTURE AGENDA ITEMS

2023-2024 Preliminary Budget-May
AI Employee Benefits Update
Adopt 2023-2024 Budget – June

FIRE CHIEF'S REPORT

Chief May reported that we are still waiting on FEMA for Portable Radio funding. He noted that the interior painting has been completed; a quote \$4,920 for rain gutters has been received; Hat Creek Construction has offered a bid amount of \$13,000 for the asphalt removal and replacement behind the bay; we are seeking quotes

for exterior painting for the 2023-2024 fiscal year. At Chief's request, Courtney presented the new air packs to the board members and explained some of the equipment features. Jen Luck presented the information gathered from US Bank regarding account changes. Chief explained how Medi-Care has modified their requirements for medical transport. Chief requested pricing and module information from ESO to research in-house billing. We are still seeking an additional FT FF and recruitment for a Fire Chief was quoted at \$25,000. Finally, Chief provided an update on the Burney Commons project.

BOARD MEMBER REPORTS

None.

ADJOURNMENT

Board Chair Valinoti adjourned the meeting at 4:00 p.m.



Board Chair, Roger Valinoti



Administrative Assistant, Jennifer Luck

4/18/2023

Date: 04/18/2023