

MINUTES

**BURNEY FIRE PROTECTION DISTRICT
Board of Fire Commissioners
Tuesday, April 21, 2026
3:00 PM Regular Meeting**

OPEN SESSION

1. MEETING CALLED TO ORDER

Irene May called the meeting to order at 3:00 pm.

2. FLAG SALUTE

Irene May led the flag salute.

3. ROLL CALL

Irene May - present
Roger Valinoti - present
Pamela Grant - absent
Karen VanCleave - present
Brian Harris – present

4. AGENDA APPROVAL

On a motion by B. Harris and second by R. Valinoti, the Agenda was approved by the following vote:

Ayes: I. May, R. Valinoti, K. VanCleave, B. Harris
Noes: None
Absent: P. Grant
Abstain: None

5. PUBLIC COMMENTS

None.

6. PUBLIC FORUM RESPONSE

None.

7. CONSENT CALENDAR

On a motion by K. VanCleave and second by B. Harris, the Consent Calendar was approved by the following vote:

Ayes: I. May, R. Valinoti, K. VanCleave, B. Harris

Noes: None
Absent: P. Grant
Abstain: None

- a. Approval of check register
- b. Monthly Funds Transfer Summary for February and March
- c. Approval of the Minutes: Regular Meeting February 17, 2026
- d. Monthly financial reports for February and March
- e. Ambulance accounts receivable reports for February and March
- f. February and March Incident Counts

8. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

9. DISCUSSION / ACTION ITEMS

- a. Auditor Professional Services Agreement

On a motion by K. VanCleave and second by B. Harris, the Board authorized the Fire Chief to execute a Professional Services Agreement with Robert T. Dennis for annual audit services by the following vote:

Ayes: I. May, R. Valinoti, K. VanCleave, B. Harris
Noes: None
Absent: P. Grant
Abstain: None

- b. Establishing Tax Levy for Fiscal Year 2026/2027

On a motion by B. Harris and second by K. VanCleave, the Board adopted Resolution 2026-01, approving the establishment of the Fiscal Year 2026/2027 special parcel tax levy by the following vote:

Ayes: I. May, R. Valinoti, K. VanCleave, B. Harris
Noes: None
Absent: P. Grant
Abstain: None

- c. Adoption of the 2025 California Fire Code (CFC)

On a motion by K. VanCleave and second by R. Valinoti, the Board set the date of May 19, 2026, for a public hearing and to adopt Ordinance No. BFPD 2026-01 by the following vote:

Ayes: I. May, R. Valinoti, K. VanCleave, B. Harris
Noes: None
Absent: P. Grant
Abstain: None

10. FUTURE AGENDA ITEMS

11. FIRE CHIEF'S REPORT

Courtney Cleckler and Brian Harris drove to Tacoma, WA to inspect two front-end loaders that were available as military surplus. They found that the equipment was not in sufficiently good condition for us to consider acquiring it.

The Mother's Day Pancake Breakfast is scheduled for May 9th. Plans are in place and we anticipate a great morning. Brian Harris offered to help. Karen VanCleave and Susan Darnell will cover the information table and t-shirt sales.

Chief May and Courtney met with PG&E representatives to discuss the PG&E compressor station. Two buildings that have already been built are not up to code. The office building has residential sprinklers instead of commercial sprinklers. The storage building does not have fire hydrants. A line will need to be plumbed to service the building.

Doug Lindgren has a contract to clear and masticate the land behind Grocery Outlet. The homeless people living in the area have been advised by the Sheriff's Department.

The Pit River Tribe is planning to develop 5-6 acres on Trust Land near the casino. They are planning to build 19 homes. The homes will all need to be equipped with fire sprinklers.

The Fire District received a \$5,000.00 grant from the North State Community Fund. The grant enabled us to purchase 7 thermal imaging cameras.

There was a LAFCO meeting on April 2nd. The LAFCO Board voted 6-1, with Vanessa Lund opposing, to take no action to attempt to overturn the decision made in October regarding the sphere of influence of the Burney Fire Protection District.

12. BOARD MEMBER COMMENTS

None.

13. CLOSED SESSION

A closed session was called at 3:40 pm. The session concluded at 4:12 pm.

- a. Public Employee Appointment/Employment
(Gov. Code § 54957)
Title - Fire Chief
Title: Paid Call Firefighter and EMS Personnel
- b. Potential Litigation Gov. Code § 54956.9(d)(2) – Two Matters

14. REPORT FROM CLOSED SESSION

There was no reportable action from the closed session.

15. ADJOURNMENT

Irene May adjourned the meeting at 4:13 pm.

A complete agenda packet is available for public inspection at the office of the Board Secretary, 37072 Main Street, during regular business hours, 8:30 AM to 4:30 PM, Monday – Thursday.

Irene May
Board Chair, Irene May

5-19-26
Date

Kathy Newton
Administrative Assistant, Kathy Newton

5/19/2026
Date