
**BURNEY FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
MARCH 23, 2022
3:00 PM – REGULAR MEETING**

OPEN SESSION

MEETING CALLED TO ORDER: Board Chair Valinoti

FLAG SALUTE: Board Chair Valinoti

ROLL CALL

Roger Valinoti
Steve Sweet
Irene May

AGENDA APPROVAL

On motion by I. May and second by Sweet **the Agenda was approved by the following vote:**

Ayes: Valinoti, Sweet, I. May
Noes: None
Absent: None
Abstain: None

ANNOUNCEMENTS

None.

PRESENTATIONS

Interim Fire Chief May presented plaques to retired BFPD Board Members Robert Moore, and Donna Caldwell, and to retiring Fire Chief Monte Keady.

COMMITTEE REPORTS

Finance – None
Strategic Plan Committee – None
Fire Station Relocation Committee – None
Legislative Committee – None

PUBLIC FORUM

None.

PUBLIC FORUM RESPONSE

None.

1. CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: February 22, Batch 5; March 1, Batch 1; March 8, Batch 2; March 15, Batches 3, 4, and 5 and March 22, 2022, Batch 6.
- b. Approval of the Minutes from the Regular Board Meeting February 15, 2022.
- d. Approval of the ambulance accounts receivable reports for February 2022 (Wittman and Sierra Receivables).

On motion by Sweet and second by I. May, Item c was moved to Section 3 Discussion / Action Items as Item e (thereby changing New Board Member Interviews to Item f), **the remaining Consent Calendar items were approved by the following vote:**

Ayes: Valinoti, Sweet, I. May
Noes: None
Absent: None
Abstain: None

2. ITEMS REMOVED FROM THE CONSENT CALENDAR

- c. Approval of the monthly financials for February 2022.

3. DISCUSSION / ACTION ITEMS

- a. **Request for Shasta County Board of Supervisors (BOS) to appoint a replacement Board Member.**

On motion by Sweet, and second by I. May, the Board requests that in the event that BFPD is unable to find a suitable replacement, BFPD is requesting that the Shasta County Board of Supervisors appoint a new Board Member to replace Donna Caldwell's place until the General Election on November 8, 2022, **approved by the following vote:**

Ayes: Valinoti, Sweet, I. May
Noes: None
Absent: None
Abstain: None

- b. **Update on Full Time Firefighter Recruitment.** Interim Fire Chief May said that we had sent out approximately 128 emails to possible recruits; we had zero responses for the position. We are not able to offer an appealing employment package to attract candidates. Recommendation is made to put this recruitment on hold until finances are in better shape. *No Motion Required.*

- c. **Authorize Robert May, Interim Fire Chief to be a signer on US Bank, and Plumas Bank accounts.**

On motion by Sweet and second by I. May, the Board authorizes Robert May, Interim Fire Chief to be a check signer on the BFPD US Bank account, and the Plumas Bank accounts, **approved by the following vote:**

Ayes: Valinoti, Sweet, I. May
Noes: None
Absent: None
Abstain: None

- d. **Update on the FY 2020 – 2021 Audit.** Nothing to report at this time.

- e. **Approval of the monthly financials for February 2022.** Interim Fire Chief May requested that this Item be moved from the Consent Calendar to the Discussion / Action section in order to get a better picture of the budget. Two reports have been run showing the current budget to actual, and another report showing budget to actual if we still had a full time firefighter, and paid Fire Chief on for the remaining of the fiscal year.

On motion by Sweet and second by I. May the Board votes to accept the financials as presented, **approved by the following vote:**

Ayes: Valinoti, Sweet, I. May
Noes: None
Absent: None
Abstain: None

- f. **New Board Member Interviews.** The Burney Fire Protection District (BFPD) Board of Directors has two vacancies due to resignation. One member (Robert Moore) resigned effective January 10, 2022, and the second member (Donna Caldwell) resigned effective February 18, 2022.

The Board of Directors interviewed interested parties. They unanimously recommended that the Shasta County Board of Supervisors appoint Forrest Bartell to fill the vacancy expiring December 6, 2024. In addition, the BFPD Board of Directors unanimously appointed Pamela Grant to fill the Board term ending 2022.

On motion by Sweet and second by I. May, the Board makes an appointee recommendation to the Shasta County Board of Supervisors to Appoint in Lieu of Election Forrest Bartell to fill the Board term ending 2024 [per Government Code § 1780(f) (1)] and the BFPD Board Of Directors appoints Pamela Grant to fill the Board term ending 2022 to the Burney Fire Protection District Board of Directors, **approved by the following vote:**

Ayes: Valinoti, Sweet, I. May
Noes: None
Absent: None
Abstain: None

FUTURE AGENDA ITEMS

Audit update.

FIRE CHIEF’S REPORT

- BFPD has applied for the following grants: Obtain a fully equipped OES Type 1 engine (surplus out); CDF Grant for PPE’s; \$50,000 grant to replace Station 17 roof (actual cost estimate is between \$70k - \$80k).
- Rescue 17 is now in service.
- We are requesting permission from Sierra Pacific to use the former Cogen plant to do training (rope, ladder, high/low angle training). We will be inviting other stations as well.
- In April or May of 2022, we will decide whether or not to do a tax assessment.

BOARD MEMBER REPORTS

None.

The Board adjourned to Closed Session at 4:04 PM.

CLOSED SESSION

PERSONNEL – Government Code 54957 – Personnel – Fire Chief Recruitment

OPEN SESSION

RESULTS OF CLOSED SESSION, The Board reconvened at 4:23 PM.

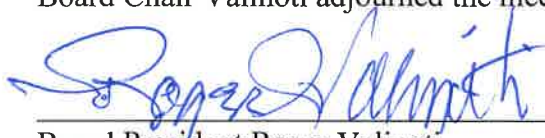
The Board has decided to put the Fire Chief position on hold for now. There have been no viable applicants with this last recruitment.

On motion by Sweet and second by I. May, the Board votes to suspend recruitment for a new Fire Chief until further notice, **approved by the following vote:**

- Ayes: Valinoti, Sweet, I. May
- Noes: None
- Absent: None
- Abstain: None

ADJOURNMENT

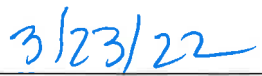
Board Chair Valinoti adjourned the meeting at 4:25 PM.



 Board President Roger Valinoti



 District Secretary, Cindy Hall



 Date: March 23, 2022