

MINUTES

**BURNEY FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
February 21, 2023
3:00 PM – Regular Meeting**

OPEN SESSION

MEETING CALLED TO ORDER: 3:00 p.m. by Board Chair Valinoti

FLAG SALUTE: Board Chair Valinoti

ROLL CALL

- Roger Valinoti - present
- Pam Grant - present
- Irene May - present
- Forrest Bartell – present
- Karen VanCleave - present

AMENDMENT TO AGENDA

Chief May requested a change to Agenda to include a Closed Session. Board Commission Bartell made motion to approve, I. May seconded the motion and was approved by the following vote:

- Ayes: Bartell, I. May, Grant, Valinoti, VanCleave
- Noes: none
- Absent: none
- Abstain: none

AGENDA APPROVAL

On motion by I. May, and second by Grant, the **Agenda was approved** by the following vote:

- Ayes: I. May, Grant, Valinoti, VanCleave, Bartell
- Noes: none
- Absent: none
- Abstain: none

ANNOUNCEMENTS

Chief May introduced Kathy Newton as a new PT Administrative Assistant to the department. She will work Thursday’s and Friday’s following training. Jen Luck will continue to work Monday through Wednesday.

PRESENTATIONS

None.

COMMITTEE REPORTS

Finance – None
Strategic Plan Committee – None
Fire Station Relocation Committee – None
Legislative Committee – None

PUBLIC FORUM

Ryan Harris re: EMS Services
Valerie Lakey re: EMS Services
Moriah Padilla re: EMS Services
Matt Brown re: EMS Services
John Poland re: EMS Services
Tammy Allison re: EMS Services
Ronnean Lund re: LAFCO Election

PUBLIC FORUM RESPONSE

None.

CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: January 9, 2023, Batch #'s 1; January 16, 2023, Batch #'s 2; January 23, 2023, Batch #'s 3, 4, 5, 6, 7, 8.
- b. Approval of the Minutes from the Regular Meeting, January 17, 2023.
- c. Monthly financial reports for January 2023.
- d. Ambulance accounts receivable reports for January 2023.

On motion by Bartell and second by I. May, **the Consent Calendar items were approved by the following vote:**

Ayes: I. May, Bartell, Grant, Valinoti, VanCleave
Noes: none
Absent: none
Abstain: none

ITEMS REMOVED FROM THE CONSENT CALENDAR.

None.

DISCUSSION / ACTION ITEMS

a. Paid Call Administrative Instruction

Motion by Bartell and second by Grant, the Board Adopted the Paid Call Administrative Instruction, approved by the following vote:

Ayes: Bartell, Grant, I. May, Valinoti, VanCleave

Noes: none

Absent: none

Abstain: none

b. 2021-2022 Fiscal Audit

Received and filed report.

c. Mid-Year Budget

Reviewed.

d. Funds Transfers between Plumas and US Banks

Receive and File.

CLOSED SESSION

GOV CODE 54957 – PERSONNEL

The Board held a closed session which convened at 3:44 p.m. and concluded at 4:09 p.m. Commissioner Bartell made a motion to authorize Chief May to make offers to two applicants for Full Time Firefighter. The motion was seconded by VanCleave, and the motion passed with the following vote:

Ayes: Bartell, VanCleave, Grant, I. May, Valinoti

Noes: none

Absent: none

Abstain: none

FUTURE AGENDA ITEMS

LAFCO Election

FIRE CHIEF'S REPORT

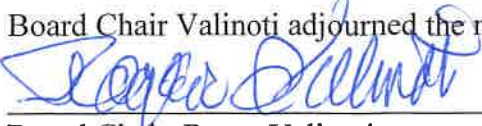
Chief May reported that the fire hall will transition gas services from Tiger, Inc. to PG&E to reduce utility expenditure. He reported to the Board that there would not be a public election again until November 2024. If we were to hold a special election, the expense would run to approximately \$40,000. The interior of the fire hall is being painted, and the roof has been completed. Engine 17 is fully in service, and we anticipate the self-breathing apparatus will ship on March 21, 2023.

BOARD MEMBER REPORTS

None.

ADJOURNMENT

Board Chair Valinoti adjourned the meeting at 4:10 p.m.



Board Chair, Roger Valinoti



Administrative Assistant, Jennifer Luck

Date: 02/21/2023